

**Resident Agreement of Appointment and Employment
For the Academic Year 2016-2107**

Students in Ms. Gallagher's Anatomy & Physiology classes assume the roles of first year residents as a means to study the structure & function of the human body. Classroom expectations and procedures are outlined in the format of an agreement between a teaching hospital and a resident.

This Agreement of Appointment and Employment between Gallagher General Hospital (Hospital) and _____ (Resident) is entered into this _____ day of _____ 2016, for the academic year 2016-2017. A signed copy will be retained in the Resident's file. A copy of this document is downloadable from the website. The Hospital hereby offers and the Resident accepts employment by the Hospital under the following terms and conditions:

Hospital and Resident Responsibilities

1. Term, Termination and Duration of Appointment

The duration of this Agreement shall be for a term not to exceed 12 months. The Resident agrees to accept appointment at the Hospital as a PGY 1 Resident in the Residency Training Program for a period of one academic year commencing September 7, 2016 and ending June 23, 2017 unless otherwise terminated.

2. Compensation

The Resident shall receive a salary at the weekly rate of \$1 in the Gallagher General Bank (currency is only redeemable in Ms. Gallagher's classroom). The Hospital shall deduct, if applicable, tardy fees, behavior deductions and taxes for behavior which impedes the success of all Residents in the program. All accounts will be set to zero on the last day of the academic year.

3. Leave of Absences

Leave time shall include any unexcused absences. Any leave time taken by the Resident that exceeds 5 days in a marking period shall result in no credit for that marking period. A Resident is tardy if he/she reports to homeroom after 7:45am and must present a pass from the Attendance office. A Resident who has missed ½ or more of a class because of tardiness is considered absent.

4. Equal Opportunity Employment

It is the policy and practice of the Hospital to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, national origin, religion, sex, age, disability, citizenship status, marital status, creed, sexual orientation, or any other characteristic protected by law. If the Resident infringes on the rights of others, appropriate actions will be taken.

5. Benefits and Insurance Coverage In General

The Resident is entitled to access to online resources, as well as classroom models, and paper resources. The Resident is responsible for maintaining an "ink and paper" classroom notebook and folder. Digital resources are available for download but in no way serve as a substitute for a student-generated notebook.

As set forth in this Agreement, the Hospital shall provide the Resident with appropriate academic support and lab supplies for classroom use. All students have access to additional job opportunities for additional compensation as long as completion of these jobs do not interfere with the Resident's responsibilities outlined in this Agreement.

6. Professional Liability Coverage

The Hospital shall provide liability insurance in the form of lab safety instruction. The Resident's training shall cover the Resident while rendering services within the scope of the Resident's responsibilities.

7. Harassment

The Hospital promotes, upholds and supports a work environment that is free from sexual and other forms of harassment. The Hospital supports and will affirmatively comply with Linden High School and federal laws prohibiting sexual and other forms of harassment in the workplace. Complaints of sexual harassment and exploitation and/or other forms of harassment shall be addressed in accordance with the policies and procedures of Linden High School. Further detailed information, regarding the Hospital's harassment policy is set forth in the Linden High School Student/Parent/Teacher Handbook.

8. Education and Work Environment

The Hospital agrees to provide an educational and work environment in which the Resident may raise and resolve issues without fear of intimidation or retaliation.

9. Modification of Assignments

The Hospital Chief Executive Officer shall retain the authority and sole discretion to modify or change the Resident's responsibilities without liability of any kind, provided the modification or change is not inconsistent with rights of all Residents as outlined in each Agreement.

10. Certification of Completion

Grades for all assignments, quizzes, tests and projects will be timely posted to Genesis in the spirit of maintaining accurate records of the Resident's academic performance. Compensation for those items which have an agreed upon value will be updated timely in the Resident's Gallagher General Bank Account. The final clearance process consists of buy may not be limited to the return of all hospital property,

completion of all assignments and settling of Gallagher General Bank Account. Residents in 12th grade who have maintained an academic average of at least 90% will be exempt from the Final Exam.

11. Uniforms and Laundry Services

The Hospital shall provide the Resident with access to lab coats for lab activities, courtesy of Trinitas Hospital.

12. Education and Training

The Resident agrees to develop and adhere to a program of self-study and professional growth that is at all times consistent with the academic requirements of Linden High School and the Resident's extra-curricular affiliation's requirements. The Resident agrees to participate in Hospital team-based projects in an agreed upon role.

13. Plagiarism

Plagiarism will not be tolerated. If the Resident submits work that is falsely presented the Resident will receive a zero for the assignment and be referred to the appropriate VP for consequences found in the Linden High School Student/Parent/Teacher Handbook.

14. I.D. Cards & Dress Code

It is mandatory for all Residents to wear I.D. tags visibly at the Hospital, and when participating in related events. Appropriate dress is expected each at the Hospital. Board of Education Policy regarding Dress Code prohibits: ripped jeans, midriiffs, short skirts/shorts, bandanas, hats, pajama pants, flip-flops/slides, strapless tops/dresses, etc. Violation of this policy will be reflected as a tax in the Resident's Gallagher General Bank and be accompanied by a referral to the appropriate VP. Earbuds/phones are not considered appropriate Dress in the Hospital, taxes will be charged to the Resident's Account for each offense.

15. Hospital Policies and Procedures

The Resident shall follow all administrative policies, rules and regulations of the Hospital and Linden High School. By signing this Agreement, the Resident acknowledges receipt and understanding of the above referenced information.

16. Safety

The Resident agrees to perform the duties and obligations of a Resident to the best of the Resident's ability, carry out assigned lab responsibilities in a safe, compassionate and effective manner.

17. Confidentiality/Patient Privacy

The Resident shall at all times comply with all applicable local, state and federal confidentiality laws including the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

18. OSHA

The Resident agrees to strictly comply with and adhere to all OSHA regulations and institutional policies that are referable to the OSHA regulations including wearing goggles, handling chemicals and using glassware.

19. Completion on Patient Medical Records

The Resident agrees to maintain a record for each patient that accurately reflects the evaluation and treatment of the patient to complete all patient care charts in a thorough, professional, accurate and timely fashion, and to complete such other documentation as may be required by the Hospital CEO and the Resident's team. If the Resident is absent on the day of a quiz or a test, the Resident will make up the test upon returning to class. If the Resident does not turn in practice work or classwork on time, a grade will not be awarded for late work, however the Resident is responsible for the material covered.

20. Notices

All notices, requests, demands and other communications provided for in this Agreement shall be deemed to have been given at the time when personally delivered.

Signature of Hospital CEO

Signature of Resident

Signature of Resident's Guardian